

IFCA Board meeting Minutes 20 Feb 2000

The Sonesta hotel, Anguilla

Present: Ray, Adam, Bob, Vince

AGENDA:

1. Discussed guidelines, need for PC, GC, SC to have guidelines and expectations better set

2. Evaluations of officer performance

Lucky has done an outstanding job as VP, offloading quite a bit from Ray.

Sherry has done a fine job with the tasks assigned to her. Need to ensure that she handles legal and membership duties.

Ben Cutler has done a fine job as treasurer, and we discussed his doing the job from Ireland. No one objected.

3. FC01 Hosting proposal

Adam presented the Thawte proposal

4. Discussed a short list of candidates for 01 PC, GC, board

5. Scheduled extraordinary meeting for Thursday AM to discuss nominations.

6. (Approved) If we can obtain indemnification for directors, officers, and chairs by IFCA at a reasonable cost via Hansa, we shall do so.

Directed Secretary to take action.

7. We will set up a trust arrangement for shares via OIS or Hansa, and we shall discuss among these who is most appropriate. Lyn, Vince, Ray to meet and discuss.

8. (Approved) All officers, directors, and chairs may bring an accompanying person without fees.

9. (Approved) Waived fees for this years accompanying persons.

(Adam notes that 8 and 9 have since been reversed at the extraordinary meeting Thursday AM).

Extraordinary IFCA BOD meeting , Feb. 24, 2000

Nominated Barb Fox and reversed items 8 and 9 of Adam's minutes. The vote on the latter was:

For reversal: Lucky, Bob

Against: Vince (by proxy)

Abstain: Adam, Ray

## Minutes of the IFCA General Meeting, Feb. 24, 2000

The IFCA annual general meeting was called to order by Ray Hirschfeld, IFCA President, at 12:05 p.m. on Feb. 24, 2000 at the InterIsland Hotel, Anguilla.

The following agenda was presented by Ray:

1. President's report of the past year

Ray Hirschfeld, IFCA President, reported that the Board of Directors has had two formal meetings and several informal meetings over the past year.

The first formal meeting was held on February 25, 1999 and the following appointments were made: for FC '00, general chair -- Don Beaver; program chair -- Yair Frankel, and sponsorship co-chairs -- Leslie Matheson and Bob Tarjan and for 1999-2000 officers, President -- Ray Hirschfeld; Vice President -- Marc Briceno; Secretary -- Sherry Shannon; and Treasurer -- Ben Cutler. Other items discussed were design of web site (it was decided to have the site designed internally); registration and late fees for FC '00 (late fees increased and registration fees to stay the same); and compensation for officers, directors and chairs.

The second formal meeting was held Feb 20, 2000 and the board discussed the following:

- ◆ IFCA guidelines (need clear guidelines for general and program chairs -- these guidelines would be dynamic documents)
- ◆ Means to evaluate officers' performance
- ◆ FC '01 venue and hosting proposals
- ◆ FC '01 program chair candidates
- ◆ FC '01 general chair candidates
- ◆ Nomination of directors
- ◆ Decision and approval of indemnification of directors and officers
- ◆ Decision and approval of trust arrangement with Hansa or other company
- ◆ Policy for accompanying persons

2. Treasurer's report on finances

Ben Cutler, IFCA Treasurer, reported that FC '99 profit was \$22,000 and expenses were as budgeted with \$30,000 in the bank prior to FC '00 proceeds. He also reported that expenses for FC '00 are currently within budget.

3. Secretary's report

Sherry Shannon, IFCA Secretary, reported that she has been working on corporate affairs with Hansa Bank and others including the trust arrangement; indemnification of directors, officers and chairs; and overall record keeping for the annual filings of the association. Additionally, in the next few months, she will be setting up the membership lists -- email list ([members@ifca.ai](mailto:members@ifca.ai)) and mailing list for labels for proceedings. Any updates to either list should be sent to her via email at [sshannon@sviconsulting.com](mailto:sshannon@sviconsulting.com).

4. Board's nominations for director positions

Ray reported that the board met this morning in an extraordinary session to discuss the one board position that is available this year. Vincent Cate, who held the position, decided not to stand again for this position. The Board decided to put forward Barb Fox as a nominee for this position.

Other nominations were taken from the floor with Moti Yung being nominated and agreeing to stand.

Each candidate gave a statement and answered questions from the floor. The candidates then left the room for the vote.

Election of director was led by Marc Briceno – there was a motion from the floor for a secret ballot and after discussion and balloting, it was decided not to have a secret ballot this year but that the board should be directed to establish procedures for a secret ballot for the 2001 election. The vote was taken and Barb Fox was elected by a majority vote as the new director.

5. FC '01 and FC '02 venue proposals

Adam Shostack led the discussion of proposals –

- ◆ Capetown, South Africa submitted by Thawte
- ◆ Grand Cayman
- ◆ Dublin, hosted by Hush Co.
- ◆ Somewhere in the US

After much discussion a vote was taken on who attending this meeting would definitely not attend if held at a specific location. The results of the vote were:

- ◆ Anguilla – 2
- ◆ Capetown – 22
- ◆ Dublin – 22
- ◆ Grand Cayman – 1
- ◆ Somewhere in the US – 10

6. Additional items from the floor

Ian Grigg brought up the issue of assignment of copy right of papers to Springer Verlag and that it appears unfair to the author to assign the rights to Springer Verlag for a paper published in the FC proceedings. Kevin McCurley suggested that the IFCA look at the arrangement that the IACR has with Springer Verlag when publishing the Crypto and EuroCrypt proceedings.

7. Meeting adjourned

Respectfully submitted,  
Sherry Shannon  
IFCA Secretary

Incoming Board Meeting, Thursday, 24 February 2000, 15:00, Sonesta

- General Chair's report on FC00
- select FC01 venue
- appoint FC01 Program Chair
- appoint FC01 General Chair
- elect officers
- discuss amount of registration fee
- discuss web site hosting and maintenance

(Still waiting on minutes)